From: Clemmer, Jill (DPH)

**Sent:** Thursday, June 16, 2011 2:32 PM

**To:** Rosas, Giovanni (DPH)

**Cc:** Hannon, Bruce (DPH); Gu, Jane X. (DPH)

**Subject:** RE: Vacation

Follow Up Flag: Follow up Flag Status: Flagged

I am on VACA from 6/30/11 thru 7/8/11 & 9/5/11 thru 9/9/11.

Bruce is on VACA from 8/15/11 thru 8/19/11.

Jane is on VACA from 8/22/11 thru 8/26/11.

0

From: Rosas, Giovanni (DPH)

**Sent:** Thursday, June 16, 2011 1:58 PM

To: Clemmer, Jill (DPH); Hanchett, James (DPH); Jacobsen, Patricia (DPH); Jenner, Jennifer (DPH); Kane01, Peter (DPH);

O'Brien, Elisabeth (DPH); Piro, Peter (DPH); Rubin, Alan (DPH); Salemi, Charles (DPH); Servizio, Paul (DPH)

**Subject:** Vacation

## Good afternoon

I am compiling a list of lab staff/personnel that are requesting time off (vacation) for Julie. I need a listing of names and dates of all staff including Supervisors that will be taking time off between now and Sept 30<sup>th</sup>.

## Thanks

Giovanni Rosas Administrative Assistant William A. Hinton State Laboratory Massachusetts Department of Public Health 305 South Street, Boston MA 02130 Phone: 617-983-6689